



28th

EVER
CONGRESS

9-11 October 2025
Florence

Guidelines for EVER 2025 Special Interest Symposium (SIS) and Course Proposals

As a benefit of your EVER membership, it is our pleasure to invite you to submit a SIS and/or a Course Proposal for EVER 2025.

Each scientific section of EVER is encouraged to organize at least one Special Interest Symposium (SIS) and a Course during each EVER congress.

A SIS is envisaged to be a symposium with a unifying theme put together by a named organizer, but with the active and willing voluntary participation of nominated speakers.

Section Chairs will monitor the number of SIS/Courses submitted to each Section.

Deadlines

- Submission from **9 January to 2 March 2025**
- Notification of acceptance/rejection within **10 March 2025**
- SIS/Course speakers must submit a summary of their presentation via the online submitting procedure from **4 March 2025 to 13 April 2025**

Restrictions on SIS organization and participation

- 1) Each organizer can propose and organize up to two submissions, and each speaker may participate in a maximum of two submissions. Ideally, both organizers and speakers should be involved in one symposium and one course.
- 2) Speakers may take part in a maximum of two submissions, ideally one symposium and one course

SIS selection

SIS will be selected by the Section Chair and Program Secretary based on novelty and innovation, as well as the participation of early career speakers. Repetition of topics from previous years will be penalized. The selection criteria can be downloaded [here](#).

SIS/Course structural rules:

- 1) Each SIS/Course has a duration of **65 min plus 10 minutes discussion**.
- 2) Each SIS has **a maximum of 5 and a minimum of 3 speakers**.
- 3) Each SIS/Course should have **two Chairs** - these may also be organizers and /or speakers.



Organizing Secretariat

Viale della Giovine Italia, 17 (50122)

Firenze, Italia

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Duties to All SIS/Course organizers:

- **2025 EVER membership** for organizers is **compulsory** for submission of SIS proposals (unless invited by the President to organize a conjoint 2025 EVER-Society Special Interest Symposium).
- Organizers **must register** for the meeting even if they are not speakers. They will have to pay a special registration fee for the whole meeting (365 € if over 35 years old, 165 € if under 35 years old).
- The SIS/Course organizer(s) must ask the **approval of the Section Chair** to organize the SIS/Course and must discuss the SIS/Course outline with the Section Chair
- SIS/Course organizers must provide all the information requested in the online submission form to enable OIC to coordinate and collect all necessary information from all speakers involved in each SIS/Course through the online portal.
- OIC will inform all potential speakers of the registration fees and conditions.

Registration of SIS/Course speakers:

Speakers who are not first-time attendees, regardless of age, are required to pay EVER membership

- **SIS /Course speakers who are EVER first-time attendees:** full waiver of the annual EVER Membership fee.
- **Young SIS/course speakers (<35 years):** Special EVER2025 meeting registration fee (€165) for young speakers (<35 years) for the whole meeting
- **Senior speakers:** Special EVER 2025 meeting registration fee (€365) for senior speakers (over 35 years old) for the whole meeting.

SIS/Course speakers must organize their own travel and accommodation.



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Sponsorship:

Each SIS/Course organizer is warmly encouraged to obtain sponsorship from a commercial company. If a SIS/Course is evaluated to be of commercial interest by the Section Chair, sponsorship by a Company will be mandatory.

If the SIS/Course is sponsored, the requested sponsorship will cover the following:

3.500 Euro as contribution to the running expenses of the SIS/Course and to support the organization's commitment to sponsor early career scientists and clinicians to participate in all aspects of the EVER meeting. This amount will include:

- o meeting room required for the SIS
- o n. 2 Free Registrations to EVER Congress 2025
- o name and logo of the SIS/Course sponsor will be printed in the pocket program and mentioned on Congress website.

The sponsoring company is requested to pay the 3.500 EUR contribution directly to EVER Congress.

All SIS/Course organizers and SIS/Course speakers will get a confirmation by 4 March 2025.

MARK THESE DATES

- o **9 January 2025 to 2 March 2025:** SIS/Course submission opening
- o **10 March 2025:** acceptance/rejection of SIS/COURSES
- o **28 February 2025:** SIS/COURSE speakers' invitation
- o From **4 March** to **13 April 2025:** SIS/Course summary submission opening.
Membership required. No summaries = no publication on Acta Ophthalmologica!
- o **13 April 2025:** deadline for speakers' mandatory registration
- o **15 April 2025:** Final Approval of SIS/Course in the **provisional** program by the Program Secretary



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